Gyan Chandra Shrivastava Government Post Graduate College, Damoh (M.P.)
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NAAC Accredited "B" Level

No. / Committee / 854/2021

Damoh, Dated 02 September 2021

Dispatch number 741 of the college issued on 18.08.2021 partially amended the committees to engage in Academic/ Literary/ Educational activities and qualitative developmental works of the college for the session 2021-22 and the following Professors/Associate Professors/ Assistant Professors/ Employees are nominated for Co-ordinator/ In-charge/ Convener/ Member in several Committees. These committees and charges are temporary and effective till working administrative arrangements. After the work, these will be considered terminated automatically. Principal will be able to change the charge.

No.	Name of Committee	Name of Officer/Employee
1.	Administrative cum Nodal Officer	1. Dr. P. K. Bidolya, Prof. Commerce 2.Dr. V. K. Rohit, Associate Prof. of Chemistry
2.	Staff Council (Secretary)	1.Dr. P. K. Jain, Professor of Commerce 2. Dr. P. K. Bidolya, Prof. Commerce 3. Dr. V. K. Rohit, Associate Prof. of Chemistry
3.	Time Table Committee (Graduate Level)	1. Dr. Anita Nayak, Prof.Hindi – Arts Faculty 2. Dr.Mamta Awasthi, Asso. Prof. Maths-Science Faculty 3. Dr. P. K. Jain, Prof. Commerce – Commerce Faculty Note- Time table of all Post Grclasses decided via Head of Department.
4.	Discipline Committee	1. Dr. P. K. Jain, Prof. Commerce – Co-ordinator 2. Dr. Anita Nayak, Prof. Hindi – Member 3. Dr. M.K. Jain, Prof. Commerce – Member 4. Dr. V. K. Rohit, Associate Prof. Chemistry – Member 5. Dr. R. P. Aharwal, Asst. Prof. Mathematics – Member 6. Dr. V. P. Singh, Sports Officer – Member 7. Dr. K. S.Bamniya, Asst. Prof. Sanskrit– Member 8. Dr. MM Mahant, Asst. Prof. Botany– Member 9. Dr. Jitendra Choudhry, Asst. Prof. Sociology – Member
5.	Anti-ragging Committee	1. Dr. Savita Jain, Prof. Economics- Coordinator 2. Dr. Usha Soni, Asst. Prof. Chemistry- Member 3. Dr.KK Kori, Asst. Prof. Mathematics- Member 4. Ms. Ekta Masih, Asst. Prof. Commerce- Member 5. Dr. B.D.Raikwar, Asst. Prof. Physics- Member
6.	Student Union	1. Dr.Hariom Dubey, Prof. Economics - Coordinator 2. Dr. Alok Jain, Prof.Physics - Member 3. Dr. Indira Jain, Prof. Political Science - Member 4. Dr. Usha Soni, Asst.Prof. Chemistry - Member 5. Dr.K.K. Dubey, Prof. Hindi - Member 6.Dr.I.K. Bhatti,Prof. Economics- Member 7. Dr. K.K. Kori, Asst. Prof. of Mathematics- Member 8. Dr. R. P. Aharwal, Asst. Prof. Mathematics – Member 9. Ms. Nikita Jain, Asst. Prof. Geography - Member 10. Mr. Irfan Khan, Asst. Prof. Chemistry - Member
7.	Library & Reading Room	1. Dr. G.P.Ahirwar, Associate Prof. Hindi - Coordinator 2. Dr.Mamta Awasthi, Associate Prof. Maths - Member

		3. Ms. Ekta Masih, Asst. Prof. Commerce- Member
8.	CollegeWebsite Committee	1. Dr.Mamta Awasthi, Associate Prof. Math(Co-ordinator) 2. Dr. R. P. Aharwal, Asst. Prof. Mathematics – Member 3. Mr. Manish Sahu, Asst. Prof.Chemistry - Member 4. Mr. Prashant Tiwari, Computer Assistant - Member
9.	RUSA Project World Bank- In-charge and District Nodal Officer	1. Dr. Alok Jain, Prof. Physics - Convenor 2. Dr. R. P. Aharwal, Asst. Prof. Mathematics – Member 3.Mr. Manish Sahu, Asst. Prof. Chemistry - Member
10.	Janbhagidari Committee	**A- (General Council / Administration)** 1. Dr. V. K. Rohit, Associate Prof. Chemistry- In charge 2. Dr. P. K. Bidolya, Prof. Commerce - Member
		B- (Managing Committee) 1. Dr. V. K. Rohit, Associate Prof. Chemistry -Coordinator 2. Dr.Hariom Dubey, Prof. Economics - Member
		C- (Finance Committee) 1. Dr. P. K. Jain, Prof. Commerce -Coordinator 2. Dr.M.K.Jain, Prof. Commerce - Member
11.	Combined Fund and Development Committee	1. Principal – Chairman 2. Dr. P.K. Bidolya, Prof. Commerce- Coordinator 3. Dr.G.P.Ahirwar, Asst.Prof. Hindi - Member 4. Mr. Anil Jain Asst.Prof. English - Member 5. Mr. Irfan Khan, Asst.Prof. Chemistry - Member 6. Enrolled Students Cultural Committee (Secretary) Sports Committee (Secretary) Literary Committee (Secretary)
12.	Cultural and Literacy Committee	1. Dr. Indira Jain, Prof. Political Science - Incharge 2. Dr.K. K. Dubey, Prof.Hindi- Member 3. Mr. Durgesh Kurmi, Asst. Prof. Geography - Member 4. Mrs. Abhilasha, Asst. Prof. Geography - Member 5. Ms. Niharika Chourasiya, Asst. Prof. Physics - Member 6. Dr.Neha Jain, Asst. Prof. Zoology - Member 7. Mrs. Priyanka Chauhan, Asst. Prof.Chemistry - Member
13.	Purchase Committee	1. Dr. P. K. Jain Prof. Commerce - In charge 2. Dr. V.K. Rohit, Associate Prof. Chemistry – Member 3. Dr. R.P. Aharwal, Asst. Prof. Mathematics – Member 4. Dr. Jitendra K. Choudhary, Asst. Prof. Sociology- Member 5. Accounts Branch Post - Member
14.	Sports Committee	1. Dr. K.P.Ahirwar, Principal- President 2. Dr. V.P.Singh, Sports Officer- Secretary 3. Dr. P.K.Bidolya, Prof. Commerce - Member 4. Dr. Rashmi Jeta, Asst. Prof. History - Member 5. Dr. NR Suman, Asst. Prof. Botany - Member 6. Mrs. Priyanka Chauhan, Asst. Prof. Chemistry- Member 7. Mrs. Abhilasha, Asst. Prof. Geography - Member 8. Ms. Ekta Masih, Asst. Prof. Commerce – Member 9. Mr. Irfan Khan, Asst. Prof. Chemistry- Member 10. Mr. P.K. Prajapati, Asst. Prof. Zoology
15.	Swami Vivekananda Career Guidance Cell	1.Dr. NR Suman, Asst. Prof. Botany – Nodal cum In-charge 2. Dr. R.P. Aharwal, Asst. Prof. Mathematics – Member 3. Mr. Manish Sahu, Asst. Prof. Chemistry - Member 4. Mrs. Pooja Sikarwar, Asst. Prof. Botany - Member 5. Ms. Ekta Masih, Asst. Prof. Commerce – Member

16.	Guest faculty committee and workload Janbhagidari committee	1. Dr. R.K. Vyas, Prof. Zoology – Co-ordinator 2. Dr. Neha Jain, Asst. Prof. Zoology - Member
17.	Semester Cell (CCE, Practical and Project)	Faculty of Arts 1. Dr. Savita Jain, Prof. Economics – Co-ordinator 2. Dr. I.K. Bhatti, Prof. Economics- Member 3. Mr. Anil Yadav, Asst. Prof. Sociology - Member Faculty of Commerce 1. Dr. M. K. Jain, Prof. Commerce – Co-ordinator 2. Ms. Ekta Masih, Asst. Prof. Commerce – Member Faculty of Science 1. Dr. N.R. Suman, Asst. Prof. Botany – Co-ordinator 2. Dr. B.D. Raikwar, Asst. Prof. Physics- Member 3. Mrs. Priyanka Chouhan, Asst. Prof. Chemistry - Member
18.	Right to Information Cell	1. Dr. V. K. Rohit, Associate Prof. Chemistry – In-charge 2. Mr. Vinod K. Sahu, Asst. Prof. Chemistry - Member
19.	Virtual Classes	1. Dr. Alok K. Jain, Prof. Physics – In-charge 2. Mr. Irfan Khan, Asst. Prof. Chemistry- Member
20.	BCA computer cell	1. Dr. Alok Kumar Jain, Prof. Physics, In-Charge 2. Dr. B.D.Raikwar, Asst. Prof. Physics - Member 3. Mr. Prashant Tiwari - Member
21.	Chief Minister Medhavi Yojana / Scholarship Scheme	Faculty of Arts- 1. Dr. K.K. Dubey, Prof. Hindi – Co-ordinator 2. Shri Durgesh Kurmi, Asst. Prof. Geography - Member 3. Mrs. Pooja Sikarwar, Asst. Prof. Botany - Member Faculty of Commerce- 1. Dr.Mamta Awasthi, Associate Prof. Maths – Co-ordinator 2. Mr. P.K. Prajapati, Asst. Prof. Zoology– Member 3. Ms. Ekta Masih, Asst. Prof. Commerce – Member Faculty of Science- 1. Dr.SuchitaAgrawal, Asst. Prof. Chemistry 2. Mr. Irfan Khan, Asst. Prof. Chemistry - Member
22.	Karmkar / MPJKY Scholarship Committee	1. Dr. Usha Soni, Associate Prof. Chemistry – Co-ordinator 2. Mr. Manish Sahu, Asst. Prof. Chemistry - Member 3.Dr. Neha Jain, Asst. Prof. Zoology- Member
23.	National Service Scheme / Plant Planting/ Environment	1. Dr. Jitendra K. Choudhary, Asst. Prof. Sociology- NSS Co-ordinator 2. Mr. Jitendra Dhakad, Asst. Prof. Sanskrit – In-charge 3. Mr. Durgesh Kurmi, Asst. Prof. Geography In-charge 4. Dr.M.M. Mahant, Asst. Prof. Botany - In-charge 4.(1) Mrs. Nazneen Begum, Asst. Prof. Hindi- Member
24.	Women Grievance Redressal Cell and POSCO Act Redressal Committee	1. Dr.I. K. Bhatti, Prof. Economics – In-charge 2. Dr. Usha Soni, Associate Prof. Chemistry - Member 3. Dr.Preeti Nayak, Associate Prof. English - Member 4. Dr.SuchitaAgrawal, Asst. Prof. Chemistry - Member 5. Mrs. Nazneen Begum, Asst. Prof. Hindi- Member
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26.	Income Tax Committee	1. Dr.M.K.Jain, Prof. Commerce – Co-ordinator 2. Dr. R.P. Aharwal, Asst. Prof. Mathematics – Member
27.	Information Broadcasting, Journalism,	1. Dr. P. K. Jain, Prof. Commerce – Co-ordinator 2. Dr. P. K. Bidolya, Prof. Commerce - Member

	Advertising and other activities related Spokesman	3. Dr. Anita Nayak, Prof. Hindi - Member 4. Dr. Rashmi Jeta, Asst. Prof. History - Member
28.	Citizen's Charter / Court Case/ Legal Cell	1. Dr. V. K. Rohit, Associate Prof. of Chemistry – In-charge 2. Mr. Anil Yadav, Asst. Prof. Sociology - Member
29.	N.C.C. In-charge	1. Dr. K. S. Bamniya, Asst. Prof. Sanskrit– In-charge
30.	SC/ST/ Others Backward Classes Scholarship Committee	**SC / ST Scholarship** 1. Dr.Hariom Dubey, Prof. Economics– In-charge 2. Dr. R.P. Aharwal, Asst. Prof. Mathematics – Member 3. Ms. Ekta Masih, Asst. Prof. Commerce – Member 4. Ms. Niharika Chourasiya, Asst.Prof. Phy- Member 5. Mr. P.K. Prajapati, Asst. Prof. Zoology - Member 6. Mr. Jitendra Dhakad, Asst. Prof. Sanskrit - Member 7. Mr. Chatur Singh Uikey, Assitant Grade-3 - Member **Other Backward Classes Scholarship** 1. Dr. I.K. Bhatti, Prof. Economics – In-charge 2. Dr. G.P.Ahirwar, Associate Prof. Hindi –Co-In-charge 3. Dr.Preeti Nayak, Associate Prof. English- Member 4. Mr. Jitendra Dhakad, Asst. Prof. Sanskrit - Member 5. Smt. Archana Tiwari, Asst. Prof. Botany- Member 6. Mr. Chatur Singh Uikey, Assitant Grade-3 - Member
31.	Central Sector / Minority Scholarship	1. Dr. M.M. Mahant, Asst. Prof. Botany - In-charge 2. Mr. P.K. Prajapati, Asst. Prof. Zoology - Member 3. Mrs. Abhilasha Lodhi, Asst. Prof. Geog - Member
	31(1) Gaon ki Beti / Vikramaditya / Pratibha Kiran Scholarship	1. Mr. Vinod Kumar Sahu, Asst. Prof. Chemistry - In-charge 2. Mrs. Priyanka Chauhan, Asst. Prof. Chemistry- Member 3.Mrs. Archana Tiwari, Asst. Prof. Botany- Member
	31(2)Transportation (Housing Scheme)	1.Dr. Savita Jain, Prof. Economics - In-charge 2.Dr. B.D.Raikwar, Asst. Prof. Physics- Member 3. Ms. Nikita Jain, Asst. Prof. Geography- Member 4. Mrs. Nazneen Begum, Asst. Prof. Hindi - Member 5. Mr. Durgesh Kurmi, Asst. Prof. Geography - Member
32.	Legislative Assembly Cell	1. Dr. P. K. Bidolya, Prof. Commerce 2. Dr.V.K.Rohit, Associate Prof. Chemistry 3. Dr. Alok Jain, Prof. Physics
33.	Research Journal	1. Dr. N.R. Suman, Asst. Prof. Botany – In-charge 2. Dr.SuchitaAgrawal, Asst. Prof. Chemistry - Member
34.	Annual Magazine	1. Dr. Anita Nayak, Prof. Hindi – Co-ordinator 2. Dr. K. K. Dubey, Prof. Hindi- Member
35.	Poor Student Aid Fund Committee	1.Dr. K. S. Bamniya, Asst. Prof. Sanskrit– Co-ordinator 2.Dr.Preeti Nayak, Associate Prof. English - Member 3. Dr. K. K. Kori, Asst. Prof. of Mathematics - Member
36.	C.M.Help Line and the hearing	1. Mr. Anil Jain, Asst. Prof. English - In-charge 2. Dr.Hariom Dubey, Prof. Economics - Member 3. Dr. N.R. Suman, Asst. Prof. Botany- Member
37.	Hostel Committee	1. Dr. Kamal Chaurasia, Prof. Hindi - In-charge 2. Dr.I. K. Bhatti, Prof. Economics - Member
38.	Teacher-Parent Scheme	1. Dr. Kamal Chaurasia, Prof. Hindi - In-charge 2 Dr. Indira Jain, Prof. Political Science - Member

		3. Dr. V.K. Rohit, Associate Prof. Chemistry - Member 4. Dr. K.K. Dubey, Prof. Hindi - Member 5. Mr. Anil Jain, Asst. Prof. English- Member 6. Dr.SuchitaAgrawal, Asst. Prof. Chemistry - Member
39.	Yoga Committee	1. Dr.V. P. Singh, Sports Officer - In-charge 2. Dr. K. S. Bamniya, Asst. Prof. Sanskrit - Member
40.	Pay Fixation Committee	1. Dr. PK Jain, Prof. Commerce - Co-ordinator 2. Dr. VK Rohit, Prof. Chemistry - Member 3. Dr.Hariom Dubey, Prof. Economics - Member 4. Dr. RP Aharwal, Asst. Prof. Mathematics - Member 5. Establishment / Chief Clerk - Member
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42.	Surya Namaskar	1. Dr. V.P. Singh, Sports Officer – In-charge 2. Dr. K. S. Bamniya, Asst. Prof. Sanskrit - Member
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45.	B.Ed. Admission &Counselling In-Charge	1. Dr.P.K.Jain, Professor Commerce 2. Dr.V.K.Rohit, Associate Prof. Chemistry 3. Dr. PK Bidoulya, Professor Commerce 4. Dr. Rashmi Jeta, Asst. Prof. History
46.	Bhoj Open University, Bhopal	1. Shri Jitendra Choudhary, Asst. Prof. – In-charge
47.	Laboratory Monitoring and Equipment Maintenance Physical Verification Committee	**Chemistry Department-** 1. Head of Department - Chairman 2. Laboratory Technician - Assistant 3. Laboratory Attendant - Assistant
		Physics Department- 1. Head of Department - Chairman 2. Laboratory Technician - Assistant 3. Laboratory Attendant - Assistant
		Botany Department- 1. Head of Department - Chairman 2. Laboratory Technician - Assistant 3. Laboratory Attendant - Assistant
		Zoology Department- 1. Head of Department - Chairman 2. Laboratory Technician - Assistant 3. Laboratory Attendant - Assistant
		Geography Department- 1. Head of Department - Chairman 2. Laboratory Technician- Assistant

		3. Laboratory Attendant - Assistant
		Computer Department- 1. Head of Department - Chairman 2. Laboratory Technician- Assistant 3. Laboratory Attendant - Assistant
48.	Committee constituted for laboratory maintenance and monitoring of all Science Faculty, Geography and Computer Department	**Faculty of Science-** 1. Dr. Alok Jain, Prof. Physics 2. Dr. VK Rohit, Prof. Chemistry 3. Mrs. Priyanka Chauhan, Asst. Prof. Chemistry **Faculty of Arts -** 1. Dr. Rashmi Jeta, Prof. History 2. Ms. Nikita Jain, Asst. Prof. Geography **Faculty of Commerce-** 1. Dr. P. K. Jain, Prof. Commerce 2. Ms. Ekta Masih Asst. Prof. Commerce
49.	Eco-Club	1. Dr.V.K. Rohit, Associate Prof. Chemistry – Co-ordinator 2. Dr. K.S. Bamniya, Asst. Prof. Sanskrit - Member 3. Mrs. Archana Tiwari, Asst. Prof. Botany - Member 4. Mr. P.K. Prajapati, Asst. Prof. Zoology - Member 5. Dr.SuchitaAgrawal, Asst. Prof. Chemistry - Member

Note :- A committee will be constituted by the Principal time to time for the conduct of the examination. All the committees will be effective immediately from the date of order.

(Dr.K.P.Ahirwar)
Principal
Gyan Chandra Shrivastava Government
Post Graduate College
Damoh (M.P.)

PRINCIPAL
Gyan Chandra Shrivastava
Govt.P.G.College Damoh (M.P.)

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Copy to -

1. To Head Clerk Establishment Branch for necessary action.
2. For information and compliance to all concerned.

(Dr.K.P.Ahirwar)
Principal
Gyan Chandra Shrivastava Government
Post Graduate College
Damoh (M.P.)

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